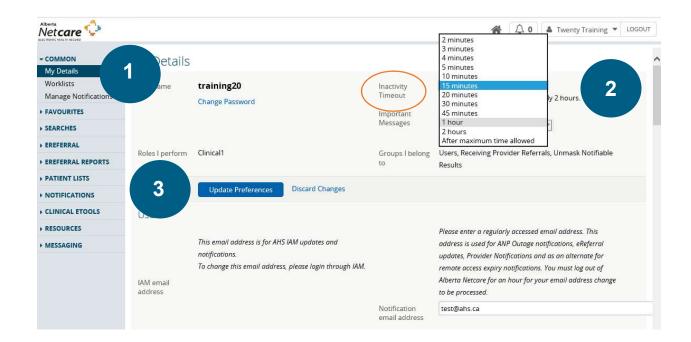


How to set a preference for Alberta Netcare inactivity timeout

Alberta Netcare has an automatic session timeout after a certain period of inactivity. You can set your preferences to accommodate how long you choose to be inactive before the Alberta Network Portal signs you out.

- 1. Sign into Alberta Netcare. On the *Clinical Portal Menu* (i.e., the menu bar on the left-hand side of your screen), select *My Details*.
- 2. Beside *Inactivity Timeout*, choose an option. The maximum timeout is currently two (2) hours.
- 3. Confirm your selection by clicking *Update Preferences*.



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