IN THIS UPDATE

- Chinook PCN-specific numbers and facts about eReferral
- Spotlight information about the clinics with the highest eReferral numbers
- Illustrated instructions about how to attach a WOLF form to an eReferral
- Dates and times for eReferral webinars
- Contact information for the eReferral team
- Step-by-step instructions about how to get started with eReferral
- Copy of the Provincial Standard Hip and Knee Replacement Referral Form
- Copy of the AHS Generic Referral Form



QUICK FACTSSeptember 2015



Busy South Zone Clinics Embrace eReferral

KIM CAMERON HAS BEEN WORKING WITH THE

Campbell Clinic since 2000 but just recently joined the Westside location at the end of summer 2014. As a referral booking clerk, she is at the hub of the referrals that are sent out from the eight physicians working from the Varsity Village location in Lethbridge.

It's an extremely busy location, one that serves a very large population of university students and young families located on the Westside of Lethbridge. Nightly walk-in evening clinics are always well attended. In spring of this year, Campbell Clinic West added the services of an additional family physician to meet the growing demands of the area, and also brought on an internist in mid-June.

Amidst the throng of patients booking appointments and a multitude of timesensitive referral requests, Kim works quickly and efficiently to complete her daily tasks. "I enjoy the challenge, and the patient contact that I have as I complete their bookings," she smiles. "I started using eReferral this past spring, and once it was set up it surprised me how easy it was to use and track the status of submitted referrals – that is, as long as the forms have been filled out in detail by the referring provider!"



Allison Morotoli has been using eReferral since its inception and can't wait until more specialties are on board with the program.



Booking clerks Kim Cameron (pictured) and Donna Zadnyk have sent the highest number of eReferrals in the Chinook PCN.

Kim's role as the booking clerk is integral to helping patients receive timely access to specialized care. With eReferral, physicians can access wait times and discuss treatment options with the patient, something that they wasn't easily able to do before. "eReferral gives patients the ability to make an informed decision regarding the best options available to them. It's been a truly exciting learning experience that I have enjoyed, and I look forward to more specialty areas that will be using eReferral".

AT BLAIRMORE MEDICAL CLINIC IN THE AREA OF

Crowsnest Pass, Allison Morotoli has been using eReferral to send hip and knee arthroplasty referrals since July 2014. "I have used eReferral since its inception at Calgary Hip and Knee, then when Chinook Bone and Joint went online, I continued with eReferral.The feature I appreciate the most is that everything - x-rays, labs - can be attached directly with ease. It just works extremely well."

Allison glows with praise for her co-staff, the doctors, and the patients at Blairmore Clinic. "We have wonderful doctors, caring staff and we are absolutely committed to excellent patient care. I would consider achieving success with eReferral to be a huge milestone for our clinic."

How to attach a WOLF EMR form to an eReferral

MOST CLINICS IN THE CHINOOK PCN USE WOLF

EMR. Wolf has a library of forms, in which the Provincial Standard Hip and Knee Replacement Referral Form can be found. This form is identical to the form used in eReferral.

We have found a way to attach a Wolfgenerated form to an eReferral. While the eReferral cannot be checked for completeness, this does offer users the ability to pre-populate the form in Wolf, save it to the Wolf desktop and attach it to the eReferral.

This means that the eReferral can be tracked in the system so that senders can see when the referral is received, triaged, and scheduled for an appointment.

Open the *Provincial Standard Hip and Knee Replacement Referral Form* in Wolf and **SAVE AS** to your desktop. Ensure the document is named appropriately. Click **SAVE**.

🕘 🔵 💌 🛄 Desktop 🔸	✓ 4 Search	Desktop .	0		ab AabbCc.			
Organize 🔻 New folder			i Head		Title Subtitle	AaBbCcDi AaBb Subtle Em Emph		AaBbCcE Strong
Favorites	Dana.Rowe System Folder				Styles			
Downloads Recent Places Computer System Folder	Network System Folder							
Charles Cocuments Music UnirkedDocuments - Shortcut (3)	Test eReferral Hip and Knee Microsoft Word Document 0 bytes		lame:	ame: BillyBob Test				
▷ Shortout ▷ Videos Shortout 922 bytes				HN: 222222222 ddress: 123 HIgh Street		DOB: 19-Jun-2013		
III Computer ▷ Local Disk (C:) ▼				algary, AB		Postal Code	: T2T 2T2	
File name: BillyBobATest_Hip and Knee Replacement Ref-AB_20								



In eReferral, select Attach Provincial Standard Hip and Knee Replacement Referral Form.



Click **BROWSE**, single click on **F DRIVE** in the far left column, (click the + next to **COMPUTER** if the drives are not showing), be patient as the list populates.

🙆 Alberta	a Netcare Portal [WDFAG4N	(- Foothills Primary Care Centre [WDFAG4NK	[]] - Windows Internet Exp	plorer		
\bigcirc	https://portal.albertane	tcare.ca/concerto/Concerto.htm				
1						
C	Choose File to Upload					
c	Libraries •	Documents 👻				👻 🐼 Search [
	Organize 🔻 New folder					
► Com	Desktop Downloads	Documents library Includes: 2 locations				
▶ Favo	🗆 🥽 Libraries	Name *	Date modified	Туре	Size	
✓ Sear Sear	Documents Documents Documents		No it	ems match your search.	· · · · ·	
Deliv	E Pictures Videos					
'DSR						
clini	Computer SYSTEM (C:)	4				
► Reso	⊕ WriteCache (D:) ⊕ CD Drive (E:) CITR					
▶ e Sig						
► Mess						

4

Double-click on **USERS**. Find your name (alphabetical by first name). Double-click on **YOUR NAME**. (Picture not included to protect individuals whose names appear on the screen.)

C 🌈 Choose File to Up	oad				
ý () ⊽ 🖓 ▼ • 00	omputer 🝷 F\$ (\\Client) (F:) 👻				- [
Organize 🔻 New f	older				
CC	Name *	Date modified	Туре	Size	
Com 🖃 🥽 Libraries	SRECYCLE.BIN	9/1/2015 8:31 AM	File folder		
avo	🔋 🔑 cpqsystem	4/19/2015 1:40 AM	File folder		
Pictures	System Volume Information	6/24/2012 10:47 AM	File folder		
	🔰 🔰 Users	9/1/2015 9:33 AM	File folder		
elivi	I WINDOWS	5/28/2012 2:25 PM	File folder		
SR		9/1/2015 9:34 AM	File folder		
ef SYSTEM (C:)	msdia80.dll	12/1/2006 10:37 PM	Application extension	884 KB	
E CD Drive (E:) (8/16/2015 4:06 AM	System file	2,097,152 KB	
ini					
so					
	/:)				
g	W:)				
m Gen Markunda					

5

Double-click on **DESKTOP**. Find the document you previously saved to your Wolf desktop, double-click.





The document is now attached. Proceed with the remaining requirements of the eReferral and **SUBMIT**.



Contact Us

HAVE QUESTIONS? NEED HELP?

The eReferral team is able to help, no matter how big or small the ask. Email jodi.glassford@albertahealthservices.ca to get the answers you need.

WANT MORE NEWS & HELPFUL UPDATES?

We publish a seasonal newsletter that keeps you abreast of latest eReferral developments, new features, provincial referral guidelines and other important referral events. Email <u>erin.rohl@albertahealthservices.ca</u> to join our distribution list.

WANT TO ACCESS E-DEMOS, USER GUIDES AND MORE?

We have all sorts of resources available on our website. Whether you're a self-learner or want a personal visit from a member of our team, check out our website for what you need. www.albertanetcare.ca/eReferral.htm

Useful Links

ALBERTA REFERRAL DIRECTORY www.albertareferraldirectory.com

The "ARD" is a searchable, secure database displaying physician specific information for specialty services in Alberta. Find contact information, referral requirements, and service location maps.

ALBERTA REFERRAL PATHWAYS www.albertahealthservices.ca/pathways

Provincially standard referral requirements with contact information, process information and approximate wait times. Published pathways include adult GI, pediatric GI and pulmonary guidelines.

PATH TO CARE DIRECTORY www.departmentofmedicine.ca/mas

The Path to Care Directory offers referral information for specialty services in Calgary Zone and South Zone. Find referral requirements, contact information, approximate wait times and specialty specific guidelines.



GETTING STARTED WITH eREFERRAL

October 5th, noon til one Demos, Tips & Tricks, & open question session

STREAMLINING YOUR NETCARE EXPERIENCE

September 28th, noon til one Become a Netcare pro with these easy hacks

email cindy.norris@albertahealthcare.ca to register today!