

AHS IAM QUICK REFERENCE FOR COMMUNITY NETCARE ACCESS ADMINISTRATORS: (6) Retrieving the ANP End User Report

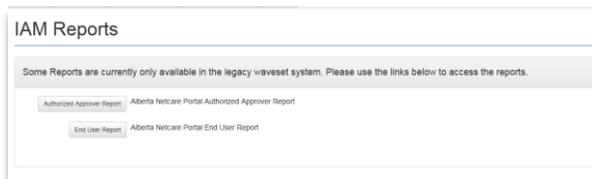
This document outlines how to retrieve the ANP End User report.

Log In:

- Log into **AHS IAM** at <https://iam.albertahealthservices.ca/>
- Refer to the **Log In** section in **Quick Reference 2 – AHS IAM Setting up a New Alberta Netcare User** for the detailed procedure.

Retrieving the ANP End User Report:

- Select the **Reports** tab at the top of the **AHS IAM Home Page**.
- Click on **End User Report**.



- Click on **By Facility List**, which will display the search bar.



- Select your site's W DFA code from the drop down list.
- Click the **blue Generate** button.

- The **Alberta Netcare Portal End User Report** displays on the page listing all the users at the selected facility.
- Click the **View** button beside an individual user's AHS IAM Account ID to view additional details for each user at the facility.

The screenshot shows the 'Alberta Netcare Portal End User Report' table. The table has columns for 'User Information', 'IAM Account ID', 'IGUID', 'Full Name', 'Account Type', 'Account Status', 'IAM Last Login', 'Created Date', and 'Updated Date'. There are three rows of data, each with a 'view' button next to the 'IAM Account ID'.

User Information								
view	IAM Account ID	IGUID	Full Name	Account Type	Account Status	IAM Last Login	Created Date	Updated Date
view	markbankley	MBRLC	Mark Bankley	Community	ACTIVE	1900-01-01 00:00	Thu Mar 21 17:48:00 MDT 2019	Thu Mar 21 17:48:00 MDT 2019
view	toddybankley	PENFKU	Toddy Bankley	Community	ACTIVE	1900-01-01 00:00	Thu Mar 21 06:20:04 MDT 2019	Thu Mar 21 06:20:04 MDT 2019
view	tinamarshall	MCWRFD	Tina Marshall	Community	ACTIVE	1900-01-01 00:00	Thu Mar 21 06:27:23 MDT 2019	Thu Mar 21 06:27:23 MDT 2019

- Scroll down to review the **ANP Role, ANP Sunset Date, PIN/PD User ID and permissions information** for the specific end user.

The screenshot shows the 'Details for Selected User: markbankley' page. It includes fields for 'Full Name', 'Email', 'Address', 'Phone', and 'Profession'. Below these is a table with columns: 'Facility', 'ANP Role', 'Last Authorized By', 'Remote Access?', 'Temp Access?', 'ANP Sunset Date', 'Requester', 'Primary Custodian', 'PIN', and 'PD'. The data row shows: 'Don's Family Health Care Clinic - 2JGBOT', 'Pharmacy5', 'JLJPSIA Nola Smith', 'true', 'false', '2020-03-20', 'JLJPSIA Nola Smith', '1111233', 'Vladimir KIBIKO', and 'PIN Dispense'.

Facility	ANP Role	Last Authorized By	Remote Access?	Temp Access?	ANP Sunset Date	Requester	Primary Custodian	PIN	PD
Don's Family Health Care Clinic - 2JGBOT	Pharmacy5	JLJPSIA Nola Smith	true	false	2020-03-20	JLJPSIA Nola Smith	1111233	Vladimir KIBIKO	PIN Dispense

- Click **Cancel** to return to the previous page or click on **Home** to go back to the **AHS IAM Home Page**.