ALBERTA NETCARE PORTAL QUICK REFERENCE:
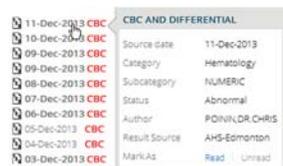
How to View and Print a Single Clinical Document

Alberta Netcare
ELECTRONIC HEALTH RECORD

TO VIEW AND/OR PRINT A SINGLE CLINICAL DOCUMENT:

1 Search for your patient and open their EHR.

2 In the Clinical Document Tree, click the folder you are interested in to view the related clinical documents.

Clinical Document Icon Description			
	Numeric result(s), such as a lab result		Diagnostic Imaging PACS image
	Text result(s), Consultation report, Discharge Summary		

Clinical Document	Description
▼ **Hematology (50 / 50)** 　01-Oct-2014 **CBC** 　21-Jul-2014 **CBC** 　17-Dec-2013 **? CBC** 　05-Jul-2013 **? CBC** 　02-Jul-2013 **? CBC** C　30-Apr-2013 MANUAL DIFFERENTIAL C　30-Apr-2013 COMPLETE BLOOD COUNT 　30-Apr-2013 COMPLETE BLOOD COUNT C　30-Apr-2013 COMPLETE BLOOD COUNT 　29-Apr-2013 MANUAL DIFFERENTIAL C　29-Apr-2013 COMPLETE BLOOD COUNT C　19-Apr-2013 COMPLETE BLOOD COUNT C　19-Apr-2013 MANUAL DIFFERENTIAL 　19-Apr-2013 COMPLETE BLOOD COUNT 　19-Apr-2013 MANUAL DIFFERENTIAL C　19-Apr-2013 COMPLETE BLOOD COUNT C　19-Apr-2013 COMPLETE BLOOD COUNT 　18-Apr-2013 MANUAL DIFFERENTIAL C　18-Apr-2013 COMPLETE BLOOD COUNT C　16-Apr-2013 COMPLETE BLOOD COUNT C　15-Apr-2013 COMPLETE BLOOD COUNT C　15-Apr-2013 COMPLETE BLOOD COUNT C　15-Apr-2013 COMPLETE BLOOD COUNT 　28-Mar-2013 COMPLETE BLOOD COUNT	If the document name is **Bold**, you have **NOT VIEWED** this document A **Red** document name indicates that one or more numerical results fall outside normal range A **C** indicates that one or more numerical results fall **critically** outside normal range A ~~struckthrough~~ name means the test is cancelled An *italic* name means only an interim or pending test result is available A **?** means the date of birth and/or gender on the test result(s) DO NOT MATCH the patient's demographic data in the EHR

3 Click on the desired Clinical Document to view it in the Dynamic Patient Summary.

11-Dec-2013 CBC	**CBC AND DIFFERENTIAL**	
10-Dec-20 CBC		
09-Dec-2013 CBC	Source date	11-Dec-2013
09-Dec-2013 CBC	Category	Hematology
08-Dec-2013 CBC	Subcategory	NUMERIC
07-Dec-2013 CBC	Status	Abnormal
06-Dec-2013 CBC	Author	POININ,DR.CHRIS
05-Dec-2013 CBC	Result Source	AHS-Edmonton
04-Dec-2013 CBC	Mark As	Read ｜ Unread
03-Dec-2013 CBC		

Hover your mouse over the document to display more information in a tool-tip.

4 Review the results to determine their clinical meaning.

ELECTROLYTES View Cumulative Results

Time Collected	17-Jan-2014 00:00	Time Received	17-Jan-2014 00:00
Time Reported		Time Transmitted	17-Jan-2014 00:00
Order Number	T72733	Ordering Provider	POININ,DR.CHRIS
Status	Final		
Relevant Information		Location	DKM

Report Patient Demographics (for verification purposes)	Name: SIMPSON, GEORGE PHN/ULI: 425346114 Date of Birth: 22-JUN-1930 Sex: M

Test	Result	Ref. Range (Units)	Abnormality
Sodium	139	133-146 (mmol/L)	
Potassium	4.4	3.5-5.0 (mmol/L)	
Chloride	104	96-107 (mmol/L)	
Total CO2	* 22	23-31 (mmol/L)	Low
Anion Gap	13	4-16 (mmol/L)	

Accession Number　W45858

Patient Location　LEDUC, MEDICAL ARTS BUILDING

a Click *Print* to print the Clinical Document.

b Click *Send* to e-mail the Clinical Document to another Alberta Netcare Portal authorized health care provider. The recipient requires the appropriate ANP User Role to view the document.

> **FYI** For information on using Alberta Netcare Portal's messaging feature, read the *How to Message Other Portal Users* ANP Quick Reference document in the Learning Centre, which is available from the Alberta Netcare Portal Login page.

c Click　Data Inquiry　to report suspected problems with the data being viewed. An email with the attached record you are viewing is sent to the appropriate source.

5 Either:

a Choose another clinical document to view.

b Click ↻ to collapse the clinical document Tree.

c Click　Dynamic Patient Summary　to return to the patient demographic screen.