

This document outlines the steps for checking the status of account requests in AHS Identity & Access Management (IAM) for CPAR users (e.g., Panel Administrators).

### Log In:

- Log into AHS IAM at <https://iam.ahs.ca/>
- Refer to the Log In section in Quick Reference [Setting Up a Panel Administrator](#) for detailed procedure.

### Checking Request Status:

- The **Request Status table** on the right of the AHS IAM Home page displays the status of all CPAR account requests that the CPAR Authorized Approver has entered.

Request	Requested	Status - Access - Type
IAM-0306640	17-May-2019 12:30 PM	Pending - CPAR User Registration (CPAR) - Modify
IAM-0306556	14-May-2019 01:14 PM	Completed - CPAR User Registration (CPAR) - Modify

- The request number, date and time of creation, current status, user's name and name of requestor for the account are listed.
- There are 3 possible provisioning streams for a user that may display as shown in the example below.

IAM-0301477	18-Jun-2019 10:04 AM	Completed - Network Account (NAR) - New Completed - CPAR User Registration (CPAR) - New Completed - Remote User Network Access (RUNA) - New
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- The Network Account (NAR) will be listed when the user is brand new to AHS IAM and demographics were not found when AHS IAM was searched.
- The CPAR User Registration is listed when a CPAR users' role is created or modified.
- The Remote User Network Access displays when CPAR access is added to an existing token, a new token is requested or any change is requested such as change in token type (e.g., hard token to soft token).
- A request stream remains in Pending until completed at which time the status changes to Completed.
- All request streams that display for a user must have a status of Completed before the user can successfully log into CPAR.