

To view Community Encounter Digest

1. Log in to Alberta Netcare
2. Search for the patient whose report is to be checked
3. Access the Clinical Document View
4. Select Community Reports
5. Click the report to view

The screenshot shows the 'Clinical Documents (Consolidated)' interface. The left sidebar lists various document types, with 'Community Reports (1)' highlighted. A red box highlights the specific report: '26-Oct-2017 - Community Encounter Digest'. The right pane displays the report details:

Community Encounter Digest - COMM	
Source date	26-Oct-2017
Category	Community Reports
Subcategory	TEXTUAL
Status	Transcribed Reports
Author	Responsible Doctor not supplied
Result Source	AHS-Edmonton
Mark As	Read Unread

To view Consult Reports

1. Log in to Alberta Netcare
2. Search for the patient whose report is to be checked
3. Access the Clinical Document View
4. Select Consultations
5. Click the report to view

The screenshot shows the 'Clinical Documents' interface. The left sidebar lists various document types, with 'Consultations (1)' highlighted. A red box highlights the specific report: '03-Feb-2020 - PhyMedReh-Consult-ShP'. The right pane displays the report details:

PhyMedReh-Consult-ShP	
Source date	03-Feb-2020
Category	Consultations
Subcategory	TEXTUAL
Status	Transcribed Reports
Author	<input type="text"/>
Facility	<input type="text"/>

Numbered callouts in the image indicate the following fields:

1. Date of Consult
2. Specialty (abbreviation)
3. City / Location of Clinic
4. Provider Name
5. Facility Name

How to check Panel upload (applicable only if submitting panels)

1. Site Panel Administrator logs in to CPAR application (<https://cpar.alberta.ca>) to view reports. On the first screen, enter your username and password and click the **Sign in** button.



On the second screen, enter your RSA SecurID token (fob) passcode and click **Submit**.



2. If panel administrator has not received credentials, contact site CPAR Access Administrator to provide
3. Refer to the [Panel Administrator guide](#) for full details of how to review reports.

Are there are issues with site reports in Alberta Netcare or CPAR?

Contact the Alberta Health eHealth Support Services Team at: 1-855-643-8649 (Toll-Free) or ehhealthsupport@cgi.com for assistance.