



How to Register Surrogate Newborns

This quick reference provides instructions for registering surrogate newborns in the Person Directory (PD) application.

Surrogate births in Alberta must be registered in PD in a specific manner to safeguard the identity of the gestational carrier and newborn.

Surrogate Birth: An arrangement where a woman carries and delivers a child for a couple or individual. The gestational carrier may be the child's genetic mother or may be biologically unrelated to the child.

Intended Parent: A parent who has used assisted reproduction to create a child whom they intend to parent whether or not they have a genetic or biological relationship to the child.

All surrogate births (born in Alberta, 28 days or under) are registered in PD using the **intended parent(s)** information.

Registering Surrogate Newborns

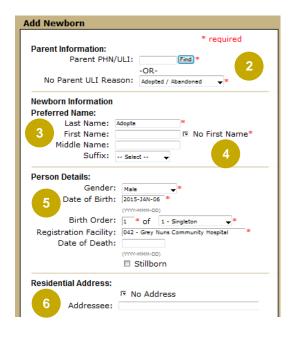
1 From the **Add Person** page, select **Newborn** (i.e., born in Alberta, 28 days or under).



2 Do NOT enter a parent's ULI. On the Add Newborn page, select "Adopted/Abandoned" in the No Parent ULI Reason drop down.



PD users are instructed to use the "adopted/abandoned" reason for surrogate births because this selection is configured to prevent an address from being added to the record.



NEWBORN INFORMATION

- 3 The intended parent's last name MUST be used to identify the patient.
- 4 It is not required to enter a **first name** is not. Select the **No First Name** checkbox.

PERSON DETAILS

5 Select the gender, enter the date of birth and birth order and select the registration facility.

RESIDENTIAL ADDRESS

6 Select the No Address checkbox and click Submit.

The **Add Newborn Confirmation** page will display.



If it is found that a newborn previously added to PD is linked to the gestational carrier, the user must notify the PD Service Desk at **780-427-1494**.

For additional information on PD, visit the <u>Alberta</u> <u>Netcare Learning Centre</u>.

