

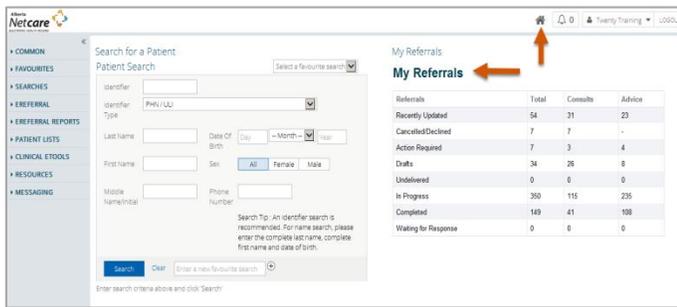
eREFERRAL QUICK REFERENCE: How to Review a Referral You Created

Review Your Referrals

There are two methods that you can use to review all of the referrals that you have created. The first step is different in each, but after **My Referrals** is selected the rest of the process will be identical.

Method 1:

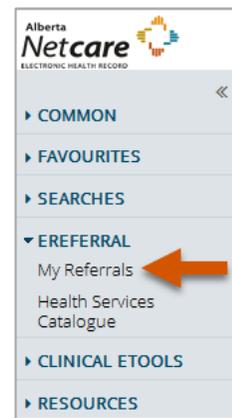
You can view the **My Referrals** dashboard, located on the Homepage (if you have configured it as a windowlet). Refer to the ANP Quick Reference: [How to Configure and Navigate the Homepage](#).



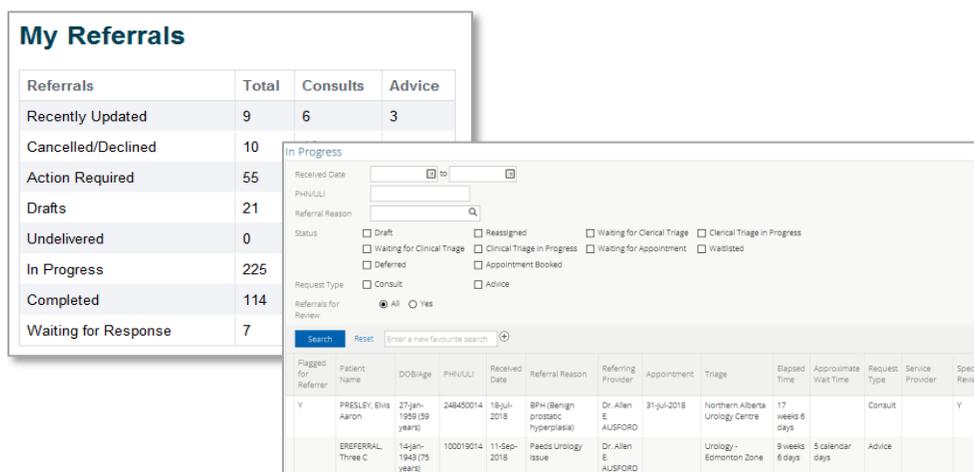
Method 2:

Click on **My Referrals** located on the Alberta Netcare Portal Menu Bar:

You will find the **My Referrals** dashboard as a menu option under the **eReferral** folder on the left side of Alberta Netcare Portal. The **eReferral** folder allows quick access to review referral information. The menu bar is always available from the home page and is hidden when viewing a patient's profile.



Click on any worklist (i.e. **Drafts, In Progress, or Completed**) to access a list of referrals. When you click on a referral it will open for review. The example below displays the **In Progress** worklist.



All the Referrals are organized into worklists with a numerical total. The **Recently Updated** worklist shows any referral that has been created or updated within a designated time period. You can set this time between one day and one month in your **My Details** page of Alberta Netcare Portal.

