

This Quick Reference document details logging into AHS IAM for the first time.

Before you begin, please ensure the following:

- You are an Alberta Netcare Access Administrator (AA) and have received your AHS IAM username via email from eHealth Services.
- You have an RSA SecurID token. If you do not have a token, please contact eHealth Services for registration information, or fax an updated AA form, including token request, for using AHS IAM.


Steps for logging into AHS IAM:

- Enter the AHS IAM URL in the browser's address bar: <https://iam.ahs.ca/>

- Enter your **Username** and **Passcode** from your RSA SecurID token on the AHS Remote login screen.
- The AHS IAM screen displays, requiring entry of your AHS Username and a temporary one-time password.

- To request a one-time temporary password, contact the Provincial Service Desk at **1-877-931-1638** and select **Option 2** ("Other Applications").
 - Request an **"AHS IAM Password Reset."**
 - Log into the AHS IAM application using your **username** and **temporary password**.
 - The AHS IAM Password Reset page will appear.
 - In the **"Current Password"** field, enter your temporary password.
 - Select a new password and enter it twice in the fields **"New Password"** and **"Confirm New Password."** You can use the same password as your Alberta Netcare password.
- NOTE** If your new password does not meet the password requirements, review the requirements as displayed. Create a password that meets the requirements and enter again.
- Click on the green **"Change Password"** button.
 - To complete the set-up of your AHS IAM account, you are prompted to enter a **"Secret Word"** and responses to a minimum of five security questions from a list. Your secret word and responses can be used for self-service password resets. Click **"Save."**
 - Log into AHS IAM with your **Username** and **new password**.

13 The home screen for AHS IAM displays, confirming that you have successfully logged in for the first time.



Alberta Health Services

Identity & Access Management (IAM)

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Request Status

Request	Requested	Status - Access - Type	User