

This quick reference provides instructions for changing or resetting your Alberta Health Identity & Access Management (IAM) password for Immunization Direct Submission Mechanism (IDSM) access.



For instructions on logging into IDSM for the first time with a temporary password, refer to the quick reference <u>How to Log Into IDSM</u>.

- 1 Click the applicable login link:
 - Log into IAM Remotely (external to AHS network). Then, go to Step 2.
 - Log into IAM within the AHS Network
- 2 From the AH IAM login page click Forgot Password?

Enter your user name and password authenticate: User Name:	to
Password:	
LOG IN Forgot Password?	

3 On the **Reset Password** page enter either your **IAM username** or the **e-mail address** associated with your account.

Alternatively, you can enter your first and last name.

4 Click Submit.

	Enter details to find your account	
	Enter your Username	
Username		
	or your Email address	
Email address		
	or all of the following information	
First Name		
Last Name		

5 Enter your response for the two security questions.

Note: These were set up during your first IDSM login.

How to Manage your IDSM Password

IDSM Quick Reference

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de la	Reset	Your	Passv	vord	
gar gallet	Answer the sec	writy questions b What is your fa	elow to reset your	password.	
What is y	our favorite	color?			
dr.	What	at is the name	of your first pet	er. St	37
What is t	he name of	your first peti	2		
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6 Click Submit.

7 Enter a new password twice and click Submit.



8 A page stating "Your password has been successfully reset" will display.



9 Return to the **login page** and login to IDSM with your new password.

