

PIN QUICK REFERENCE:

How to Add/ Modify Allergies and Intolerances

WHO CAN RECORD NEW ALLERGIES AND INTOLERANCES?

While anyone with an appropriate Alberta Netcare Portal (ANP) User Role can record and update this information, only prescribers can add or change a **Confirmed** drug and non-drug allergy (**Suspected** status is the default).



If a patient declares they have no allergies or intolerances, this information should still be recorded in PIN.

RECORDING NEW ALLERGIES AND INTOLERANCES

When you record a new drug allergy/intolerance, PIN automatically checks that new information against all **Active Prescriptions**.

HOW TO RECORD A NEW ALLERGY OR INTOLERANCE

- 1 Access PIN through Alberta Netcare Portal.
- 2 If the patient has not had an **initial** review for allergies and intolerances, the message **Allergy and intolerance review not done** displays in the Detail Panel and the message **Review not done** displays in each section of the Allergies tab and in the summary windows.
- 3 Click the **Allergies** tab to display the Initial Review screen.

- 4 As you record new allergies and intolerances, the resulting information is populated in the:
 - Appropriate sections within the Allergies tab.
 - Summary windows at the top of the PIN screen.

TIP: Ensure that fields highlighted with a * are completed.

- 5 Record new allergies and intolerances using the table below:

| Choice | Instructions |
|--|--|
| Patient Declares (NO KNOWN...) | <ul style="list-style-type: none">• Select the appropriate check box(es)• Click Save and Continue |
| Drug Allergy | <ul style="list-style-type: none">• Click New• Either select or search for the drug name or allergen group• Click Continue• Select the status of the drug allergy• Select a reaction type from the drop-down menu• Complete other fields as appropriate• Click Save and Continue |
| Non-drug Allergies | <ul style="list-style-type: none">• Click New• Type the name of the agent• Select the status of the non-drug allergy• Select a reaction type from the drop-down menu• Complete other fields as appropriate• Click Save and Continue |
| Drug Intolerances | <ul style="list-style-type: none">• Click New• Either select or search for the drug name or allergen group• Click Continue• Select the status of the drug intolerance• Select a severity level• Type a reaction type and add additional comments as necessary• Complete other fields as appropriate• Click Save and Continue |
| Non-drug Intolerances/Other (such as a medical procedure) | <ul style="list-style-type: none">• Click New• Type the name of the agent• Select the status of the non-drug intolerance• Select a severity level• Complete other fields as appropriate• Click Save and Continue |

Note: Allergies can now be recorded at the ingredient level.

MODIFYING ALLERGY AND INTOLERANCE INFORMATION

Refute or update a patient's allergy and intolerance information, including status (confirmed or suspected) and severity (mild, severe or unknown).

To change the classification of an allergy, the allergy must be refuted then recreated as an intolerance or vice versa.

Only prescribers can refute, reclassify or update a **Confirmed** allergy.



Changes CANNOT be deleted. The "old" record is grayed out. Refuted intolerances do not trigger a Drug Allergy Interaction (DAI) alert.

HOW TO MODIFY AN ALLERGY OR INTOLERANCE

- 1 Click the **Allergies** tab, and then click the name of the allergy or intolerance to be modified. The information is displayed in a Detail Panel.
- 2 Modify allergy and intolerance information using the table below:

| Choice | Instructions |
|--|--|
| Update | <ul style="list-style-type: none">• Click the Update button.• Make the necessary changes.• Click Save. |
| Refute | <ul style="list-style-type: none">• Click the Refute button.• Select a reason for refuting from the drop-down menu or type a reason.• Click Save. |
| Undo record where patient declared "NONE KNOWN" *You must be the provider who entered the "NONE KNOWN" record in the first place. | <ul style="list-style-type: none">• Click None Known within the Allergies tab.• Click the Undo button.• Click OK in the pop-up warning box. An Entered in Error message is displayed in the Allergies tab and the Initial Review screen is displayed as a Detail Panel.• Click the New button.• Record the new allergy or intolerance as per the previous procedure.• Click Save and Continue. The Entered in Error message is deleted, and the new information is populated. |

TIP: Want to see the history behind changes to an allergy or intolerance record? Click the agent name within the Allergies tab, and then click the **History of Changes** tab in the Detail Panel.



TROUBLESHOOTING

"I get a pop-up saying "An allergy has already been recorded..." What does this mean?"

You will see this pop-up if you try to record an allergy to a drug (eg: Biaxin) that has already had an allergy recorded for its drug group (eg: Macrolides).

"Can I still record an important drug allergy – even if I don't have prescribe privileges for this patient?"

Yes – you do not need to be registered as a Prescriber to add or modify allergy/intolerance information BUT you must at least be assigned PIN View permission. Only prescribers can add or change **Confirmed** allergies.

Your Access Administrator will be able to tell you your ANP User Role.