

This Quick Reference document provides instructions on how to manage Pharmaceutical Information Network (PIN) User Preferences.

## PIN USER PREFERENCES

PIN User Preferences allows a prescriber to set warnings on or off for:

- Refuted Allergies
- Drug Intolerances
  - Severe Intolerance
  - Unknown Severity
  - Mild Intolerance
- Drug-to-Drug Interactions
  - Unknown
  - Severe
  - Moderate
- Dose Amounts
  - High Dose
  - Low Dose

### NOTE:

**Cannot Turn Off:** Drug allergies (mild, moderate, severe, unknown, cross sensitive group) and Contraindicated Drug Combinations warnings. Warnings that cannot be turned off have a grey check box.

### TIP

Users in facilities with System to System (S2S) integration must set their PIN User Preferences as described below, prior to using S2S. If this task is not completed, PIN will use all default settings for displaying clinical warnings.

- 3 Click the “Tools” button (top right of the screen).

**TOOLS**

- 4 The Tools dialogue box is displayed.



- 5 Click **User Preferences**. The User Preferences dialogue box is displayed.

ALLERGY	INTOLERANCE	DRUG TO DRUG	DOSE	WARNING MANAGEMENT	OTHER			
DISPLAY CONTRAINDICATION WHEN DETECTED?	SYSTEM DEFAULT SETTING	REQUIRE ENTRY OF NUI/NT INFO?	SYSTEM DEFAULT SETTING	DO NOT DISPLAY FOR SAME SHORT TERM DRUG AND PATIENT FOR	SYSTEM DEFAULT SETTING	DO NOT DISPLAY FOR SAME CONTINUOUS DRUG AND PATIENT FOR	SYSTEM DEFAULT SETTING	
Severe Allergy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	300 Day(s)	300 Day(s)	300 Day(s)	300 Day(s)	
Unknown Severity	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	300 Day(s)	300 Day(s)	300 Day(s)	300 Day(s)	
Moderate Allergy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	300 Day(s)	300 Day(s)	300 Day(s)	300 Day(s)	
Mild Allergy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	300 Day(s)	300 Day(s)	300 Day(s)	300 Day(s)	
Cross Sensitive Group	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	750 Day(s)	750 Day(s)	750 Day(s)	750 Day(s)	
Allergy Substituted By Another Provider	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	750 Day(s)	750 Day(s)	750 Day(s)	750 Day(s)	
RESET TO DEFAULTS AND SAVE				SAVE ALL PREFERENCES				CANCEL

- 6 To change the settings, select or unselect the check boxes and click the **Save all Preferences** button.


a To restore the original PIN User Preferences default settings, click the **Reset to Defaults and Save** button.

b To cancel any potential changes made, click the **Cancel** button at any time.

### TIP

User Preferences must be reviewed annually, and the user will be prompted to review. When prompted to review, if you are satisfied with your current settings, click the **Save all Preferences** button.

## TO CHANGE THE CURRENT SETTINGS IN PIN USER PREFERENCES

- 1 Open the patient's EHR in Alberta Netcare Portal.
- 2 Click the “PIN sub-menu option”  under the Medications Tab available via **Context Menu**.

- 7 In the **Tools** dialogue box, click the “Cancel” button to return to the patient's PIN screen.