

Purpose:

To allow individuals to report Privacy and Security incidents or suspected incidents so that Alberta Health responsibilities related to the protection of privacy and security are fulfilled, and to assist Alberta Health in determining the cause of the actual or suspected incidents so that necessary changes are made to prevent future occurrences.

If you have any questions or prefer to report an incident by phone call Alberta Health Customer Service Centre at **1.877.931.1638 or 780.412.6778** or contact the Security team at **780-643-9343**; or complete this form and email it to AHSecurity@gov.ab.ca

Subject to any overriding legal obligations, all information on this form is protected. You may be contacted by the HIA Policy, Privacy, and Security Unit during Incidence Response.

Incident Information

Incidence Reference Number: _____ Incident Name: _____

Incident Short Description: _____

Incident Initially Detected By: _____ Location of Incident: _____

Date (DD/MMM/YYYY): _____ Program / Business Area Affected: _____

Asset or Information Affected: _____

Affected Number of Individuals: _____ Risk Rating Assigned to This Incident by Program / Business Area (High, Medium, Low): _____

Incident Contact Person

First Name: _____ Last Name: _____

Job Title: _____ Business Fax: _____ Business Phone: _____

Business E-mail: _____

Incident Details

Incident Details: _____

Immediate Incident Containment: _____

Mitigation: _____

Additional Comments / Notes: _____