

# ALBERTA NETCARE PORTAL

## Inpatient and Outpatient Program Patient Lists Quick Reference

### Inpatient and Outpatient Program Patient Lists

The Program Inpatient and Outpatient patient lists display patients that are associated with a specific site program.

#### PATIENT LIST - PROGRAM - INPATIENT AND PROGRAM - OUTPATIENT

This list returns all patients for a specified site program. The list you select will remain available, on the left navigation bar under Patient Lists, Program - Inpatients, or Program - Outpatients, for the duration of your Alberta Netcare Portal session.

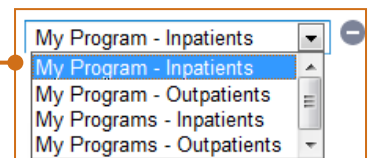
1. Select **Patient Lists, Program - Inpatients** or **Program - Outpatients** from the left navigation bar. The first time the program patient list is selected, a Program Popup Search window opens.  
**Note:** If you do not know the Program Name, leave this field blank and click Search.  
A list of all Program Names for the Site appears from which you can make your selection.
2. In the **Program Popup Search** enter the Site and Program Name (optional) and click **Search**. The search is not case sensitive and is more accurate when both names are specified.

The screenshot shows the Alberta Netcare Portal interface. On the left is a navigation bar with the Orion Health logo and a 'training26' label. The 'Patient Lists' section is expanded, showing 'Program - Inpatients' and 'Program - Outpatients'. A 'Program Popup Search' window is open, displaying a search form with fields for 'Site' (Glenrose Rehabilitation Hosp), 'Program Name' (ating Clinic - Adult), and 'Program Code'. Below the search form is a list of programs: 'Glenrose - Seating Clinic - Adult (RSCA), Glenrose Rehabilitation Hosp'. A callout box points to the magnifying glass icon in the search bar, stating: 'Edit the list to show a different program by clicking the magnify glass.' Below the search window is the 'Program Inpatient List' for 'Department Of Surgery/General Surgery 1 (SG/GS1), Royal Alexandra Hospital'. The list has a search bar and a table with columns: Unit, Room, Bed, MRN, Name, Sex, Age / DOB, Provider, Admission Problem / Date, LOS, and PHN / ULI. The table contains four rows of patient data. A callout box points to the 'Printer Friendly Version' link at the bottom of the list, stating: 'Tip: Printer Friendly Version: At the bottom of every patient list is an option to print the information. Click the Printer hyperlink to print the list.'

Program Inpatient List

Unit	Room	Bed	MRN	Name	Sex	Age / DOB	Provider	Admission Problem / Date	LOS	PHN / ULI
G61	09	01	101279037	Thrombosis, Gerry I	M	86 years / 30-Dec-1927	Training, Doctor 1	Pleural Effusion, St...	2283	10127-9037
G61	09	02	100008675	Lung, Sally	F	82 years / 19-May-1932	Training, Doctor 3	Nmed 1st, Lutetium T...	1271	10000-8675
G61	09	03	101269113	Thrombosis, Gerry K	M	68 years / 11-Jun-1946	Training, Doctor 2	Pulmonary Respirator...	3108	10126-9113
G61	09	04	425346114	Simpson, George	M	84 years / 22-Jun-1930	Training, Doctor 3	Carotid Stenosis / 3...	1574	42534-6114

**Tip:** After My Program, inpatient and outpatient program Lists have been entered under My Details, the home page can be **configured** to display this information. Click **Configure Layout** on the bottom left corner of the homepage and select the appropriate windowlet. Selecting the windowlet **My Program** will display the selection for My Program in My Details.



## PATIENT LIST - By Program List - INPATIENT AND By Program List - OUTPATIENT

A **By Program List** can be created if the same site program, or multiple programs, needs to be accessed on a regular basis. For Example, a nurse that works on two different programs could create a list to view all the patients in their care. The By Program List needs to be edited in **My Details** before being able to view patients in this list.

1. Select **Common, My Details** from the left navigation bar.
2. Scroll down to the **Program Lists** section. Click the magnify glass to search for the program to be added.
3. In the **Program Popup Search** enter the Site and Program Name (optional) and click Search. The search is not case sensitive and is more accurate when both names are specified.  
**Note:** If you do not know the Program Name, leave this field blank and click Search. A list of all Program Names for the Site appears from which you can make your selection.
4. Select **Program List A** from the Default Program List.
5. Enter a **name** for the Program List A.

6. Click **Add** and search for the site and program to be added to the list. When the program name is clicked, the pop up box will disappear. More names can be added by clicking **Add** again.
7. When the Program List is complete, scroll to the bottom of the My Details page and click **Update Preferences**.
8. Repeat steps 2-6 to add Program List B if required.
9. To display your program lists, Select **Patient Lists, By Program List-Inpatients / Outpatients**.
10. Select the Program List from the **drop down** list to be viewed and click **Search**.

Site	Unit	Room	Bed	MRN	Name	Sex	Age / DOB	Provider	Admission Problem / Date	LOS	PHN / ULI
RAH	G61	09	03	101269113	Thrombosis, Gerry K	M	68 years / 11-Jun-1946	Training, Doctor 1	Pulmonary Respirator...	3111	10126-9113
RAH	G61	09	04	425346114	Simpson, George	M	84 years / 22-Jun-1930	Training, Doctor 3	Carotid Stenosis / 3...	1577	42534-6114

**Tip:** Printer Friendly Version: At the bottom of every patient list is an option to print the information. Click the Printer hyperlink to print the list.

**Tip:** After My Program, inpatient and outpatient program Lists have been entered under My Details, the home page can be **configured** to display this information. Click **Configure Layout** on the bottom left corner of the homepage and select the appropriate windowlet. Selecting **My Programs** will display the selection added to List A and List B in My Details.